



**Caring Adoption Associates, LLC**  
**(484) 494-0235**

[www.caringadoption.com](http://www.caringadoption.com)

---

Providing home study & post placement services for families throughout Pennsylvania

## **Frequently Asked Questions**

### **We are overwhelmed with information and don't know what to do next. What do you suggest?**

First, please know that we have also adopted and understand how you are feeling! The adoption process can be scary and overwhelming. We are here to help! Please email us at: [info@caringadoption.com](mailto:info@caringadoption.com) or call us at: (484) 494-0235.

### **What is the difference between a home study agency and a placing agency?**

A home study agency is a licensed agency in your home state that completes a home study for an adoptive family. The home study agency MUST be licensed in the state where the family resides. The placing agency, is a licensed agency that matches a child with the family. The family can use ANY placing agency, private attorney, or adoption facilitator in the United States to match them with a child. The placing agency, private attorney, or adoption facilitator does NOT need to be in the family's home state.

### **Is Caring Adoption Associates a licensed adoption agency?**

Yes. Caring Adoption Associates is a fully licensed child welfare and adoption agency in the state of Pennsylvania. We are licensed by the Pennsylvania Department of Public Welfare to provide child placement services and adoption services, including home studies and post placement visits after the child arrives home.

### **Does it matter if we choose a placing agency, a private attorney, or an adoption facilitator?**

No, this choice is up to you. All three options allow families to get matched with a child. Each option has pros and cons. Typically, agencies have more children available for matching because they work with a larger number of birth mothers. However, some families feel that agencies are "all business" and won't provide the support that they need. For this reason, some families turn to private adoption attorneys or adoption facilitators to match them with a child. Attorneys and adoption facilitators can often offer more personalized service because they work with a smaller number of families each year.

---

**Caring Adoption Associates, LLC**

**(484) 494-0235**

[www.caringadoption.com](http://www.caringadoption.com)

[info@caringadoption.com](mailto:info@caringadoption.com)

## **How do we choose a placing agency?**

One of the great things about adoption is that you have many choices available to you! It is important to choose a reputable placing agency. One of the best things families can do is ask the agency for references of other families who have used their services. This should give you a better idea of what to expect from the adoption process from another family's point of view. Caring Adoption Associates has also worked with a number of placing agencies and can talk with you to make agency recommendations based upon your needs. Please email us at: [info@caringadoption.com](mailto:info@caringadoption.com) or call us at: (484) 494-0235 for more information.

## **How do we choose a private attorney or adoption facilitator?**

Again, one of the best ways of doing this is by getting information from other families who have utilized the attorney's or facilitator's services. You can also email us at: [www.caringadoption.com](http://www.caringadoption.com) or call us at: (484) 494-0235 for additional information.

## **How do we get started with the home study with Caring Adoption Associates?**

We ask that you email, fax, or mail the Face Sheet and the Autobiographies to us once they are completed. We can then schedule the home study visit.

## **When can I/we expect to be scheduled to have the home study interview?**

Generally we can come to meet with you at your home within two weeks of when you decide to retain the agency's home study services.

**What documents must I have ready at the time of the home study interview?** The following documents can be provided to us at the home visit, or emailed, faxed, or mailed after the home visit. However, all required documents need to be received prior to us completing your home study and sending it out to you and to your placing agency or attorney. Visit our website for links to the resource websites.

- 1.) Copies of birth certificates for all family members living in the home.
- 2.) Copy of marriage certificate, if applicable.
- 3.) Copy of divorce decrees, if applicable.
- 4.) Pennsylvania Criminal Clearances for anyone 18 or over living in the home; these can be gotten online from the Pennsylvania State Police website or you may send for them via mail. You can print the form out from the website and mail it if you wish.
- 5.) Pennsylvania Child Abuse Clearances for anyone 18 or over living in the home; you can get this form from the Pennsylvania Department of Public Welfare's website.
- 6.) Three years' of 1040 tax forms; only the first two pages.
- 7.) Three months of bank statements.
- 8.) Copy of deed to your home.
- 9.) Copy of your most recent mortgage statement.

---

**Caring Adoption Associates, LLC**

**(484) 494-0235**

[www.caringadoption.com](http://www.caringadoption.com)

[info@caringadoption.com](mailto:info@caringadoption.com)

- 10.) FBI clearances for anyone 18 or over living in the home. These are the second part of the PA child abuse clearances that are now required for all adoptions. You can find directions for obtaining these at: [www.pa.cogentid.com](http://www.pa.cogentid.com)
- 11.) Employer letters-need to be on company letterhead, signed, dated and indicate the date of hire, current position, and current salary.
- 12.) Physicals for all family members living in the home.
- 13.) A completed financial sheet.
- 14.) 3-5 references from family, friends, co-workers, or anyone close to you.
- 15.) Completed home study questionnaire for each adoptive parent.

### **How long does the home study interview take?**

The home study interview will be in your home, and usually takes approximately 2-3 hours. Additional interviews may be required depending on the type of adoption pursued and the specific requirements of an additional agency assisting you in the adoption placement of a child.

### **Who must be present in the home and interviewed at the time of the home study visit?**

All adults and children residing in the home must be present. Individual interviews are required to occur with family member in the home. Children under the age of 10 will not be interviewed individually. Rather, they will be observed. Additional interviews will then be held with the couple and entire family unit.

### **Must the home be "child proofed" for safety at the time of the home study interview?**

If no young children are residing in the home at the time of the interview, precautionary safety measures are not required.

### **When will the final home study report be released by the agency?**

The release date of the report primarily depends upon you. The required home study supporting documentation may take you four to six weeks to gather. The final written report cannot be completed until all supporting documents have been completed. Once this information is received, the final report will be released.

### **What is Caring Adoption Associate's home study fee?**

We are confident that we will provide you with superior home study services at a reasonable fee. Please contact the agency by e-mail at: [info@caringadoption.com](mailto:info@caringadoption.com) or phone us at 1-484-494-0235 to discuss our fees.

---

**Caring Adoption Associates, LLC**

**(484) 494-0235**

[www.caringadoption.com](http://www.caringadoption.com)

[info@caringadoption.com](mailto:info@caringadoption.com)

**After the home study process is completed, are there other adoption related services that Caring Adoption Associates can provide to me and my family?**

Yes!!! Please do not hesitate to contact the agency at: [info@caringadoption.com](mailto:info@caringadoption.com) or at 1-484-494-0235 with any adoption related questions, even if you are currently working with another agency.

Often families may be in need of home study addendums or home study updates to continue their adoption process. Caring Adoption Associates is able to assist families who may be in need of these services at a reasonable cost.

**Does Caring Adoption Associates provide post-placement services?**

Yes. Caring Adoption Associates is license to provide post-placement services for both domestic and international adoptions. The timing of the visits will be determined by your placing agency.

**When are the home study or post placement fees due?**

The home study and post placement fees are due at the time of the home study and each post placement visit.

**After the home study process has been completed, what does Caring Adoption Associates recommend that we do?**

The agency's adoption staff realizes that waiting for an adoption referral and completing the adoption process can be stressful. For this reason, we recommend reading relevant adoption materials, joining an adoption support group and perhaps most importantly participate in a class to be infant and child CPR certified.

**What if we have received adoption home study services from another agency, but are in need of post placement services only?**

Caring Adoption Associates is able to offer post placement services, at a reasonable cost, to families who are unable to receive these services from the original home study agency. Families interested in this service are asked to contact Caring Adoption Associates directly to request further information.

**Will Caring Adoption Associates work with my primary placement agency?**

Yes! Caring Adoption Associates will contact the additional agencies a family may be working with and will attempt to meet any special request or requirements of the primary placing agency.

**Does Caring Adoption Associates staff available for public speaking?**

---

**Caring Adoption Associates, LLC**

**(484) 494-0235**

[www.caringadoption.com](http://www.caringadoption.com)

[info@caringadoption.com](mailto:info@caringadoption.com)

Yes! We offer workshops on the adoption process to pre-adoptive families as well as workshops on behavioral parent training. Classes are limited to 10 participants in order to give individual attention and maximize the learning experience.

---

**Caring Adoption Associates, LLC**

***(484) 494-0235***

[www.caringadoption.com](http://www.caringadoption.com)

[info@caringadoption.com](mailto:info@caringadoption.com)